

CLEVELAND HEIGHTS MUNICIPAL COURT

2021 ANNUAL REPORT



JUDGE J.J. COSTELLO

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CLEVELAND HEIGHTS MUNICIPAL COURT
Judge J.J. Costello
40 Severance Circle
Cleveland Heights, Ohio 44118

March 25, 2022

Cuyahoga County Executive Armond Budish
Cuyahoga County Council
Council of the City of Cleveland Heights
Mayor of Cleveland Heights Kahlil Seren

Re: Cleveland Heights Municipal Court - 2021 Annual Report

Dear County Executive, Cuyahoga County Council Members, Cleveland Heights Council Members, and Mayor:

Pursuant to Section 1901.14(A)(4) of the Ohio Revised Code, enclosed you will find information about the work performed by the Cleveland Heights Municipal Court, a statement of receipts and expenditures of the civil and criminal branches, respectively, the number of cases heard, decided, and settled, and any other data the Supreme Court of Ohio, the Secretary of State, and the legislative authorities require. The Report will highlight some of the new and continued improvements and community collaborations the Court undertook last year.

Throughout 2021, the Cleveland Heights Municipal Court continued to serve its vital purpose of administrating justice. We do so efficiently and judiciously, always upholding the Court's independence, integrity, and impartiality. I am beyond proud of our incredibly capable, diverse, and dedicated staff; without all of them, none of this is possible. And with that, I am pleased to provide you with the 2021 Annual Report of the Cleveland Heights Municipal Court.

ABOUT THE COURT

The Cleveland Heights Municipal Court has jurisdiction within the corporate limits of Cleveland Heights. The subject-matter jurisdiction of the Court, that is, the types of cases that the Court can hear, includes preliminary hearings in felony cases, traffic and criminal misdemeanors, civil cases in which the amount of money in dispute does not exceed \$15,000, and small claims cases in which the amount of money in dispute does not exceed \$6,000. The Judge also has the authority to perform marriages.

ABOUT THE JUDGE

I was elected to serve a six-year term as Judge of the Cleveland Heights Municipal Court beginning January 1, 2018. I am a lifelong Cleveland Heights resident, and my wife and I are proudly raising our two sons here.

I earned my Bachelor of Science degree from Miami of Ohio and my Juris Doctor degree from Case Western Reserve School of Law. After being admitted to practice in Ohio, I opened up a law practice in Cleveland Heights. I then joined a boutique law firm handling primarily landlord-tenant matters, real estate management, and code enforcement defense. Before taking the bench as Judge, I served as an Acting Judge of the Cleveland Heights Municipal Court.



In February of 2021, I was appointed to the Supreme Court of Ohio's Commission on Technology and the Courts. The Commission advises the Supreme Court of Ohio on matters such as the promulgation of standards for the development and use of information technology systems in Ohio courts, the development and implementation of educational and training programs, the exchange of data and information by and between Ohio courts and other justice system partners for greater efficiency of judicial administration, and any other issues necessary to aid and promote the orderly adoption and comprehensive use of technology in Ohio courts.

In January of 2021, I was appointed to the Ohio Judicial Conference's Public Confidence and Community Outreach Committee. This Committee promotes activities that instill public confidence in the Ohio judiciary by helping judges educate the general public about the function and operation of the state's judicial system.

I also serve on the Ohio Judicial Conference's Civil Law and Procedure Committee, which analyzes pending legislation with a judicial impact on civil laws and procedures and reviews issues and proposals relevant to judges with civil jurisdiction. It makes recommendations to improve the Ohio Revised Code, Ohio Rules of Civil Procedure, and relevant Supreme Court Rules of Superintendence.

Finally, I serve on the Ohio Judicial Conference's Legislative Committee. The Legislative Committee approves the Ohio Judicial Conference's legislative platform, which the various committees of the Conference develop. The Committee meets almost monthly via conference call to discuss legislative priorities of the Ohio Judicial Conference and reactions to other legislation that impacts the judiciary and the fair administration of justice.

Even with the hindrances created by the pandemic, I have remained actively engaged in educational outreach programs such as membership on the Cleveland Heights-University Heights City School District Strategic Planning Committee, reading and visiting with elementary school students at our schools, and participating in a discussion panel concerning virtual court hearings.

CASE FILINGS

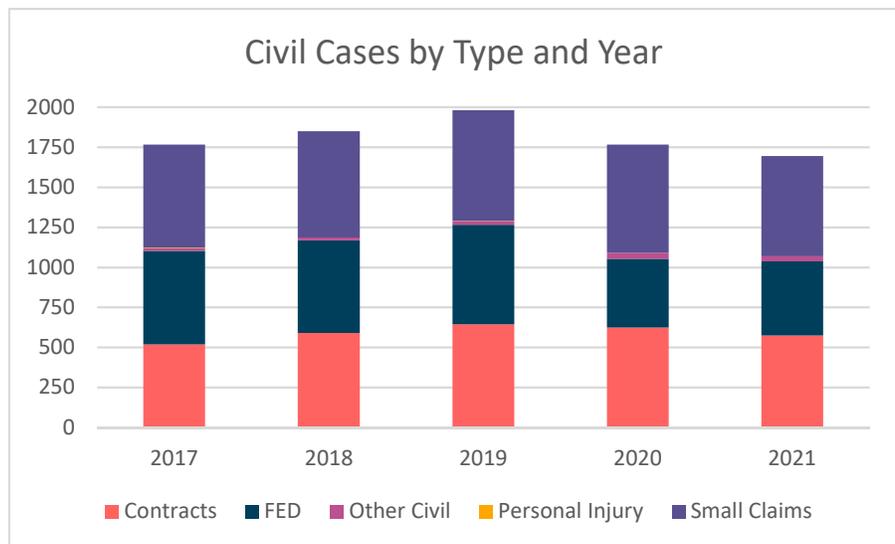
The Court heard a total of 12,059 cases in 2021. This is a reduction of around 4.6 percent from 2020. Of those cases heard, 1,694 were civil filings, 8,787 were traffic cases, and 1,578 were criminal cases.

According to Supreme Court of Ohio 2021 case statistics, after adjusting incoming cases to a per judge caseload, we had the second-highest number of cases compared to the other 12 general division municipal courts in Cuyahoga County. The Cleveland Heights Municipal Court heard over 35 percent more cases than the average number of cases heard per judge in Cuyahoga County. We heard over 41 percent more cases than the average number of cases heard per municipal court judge in Ohio.

Civil Cases

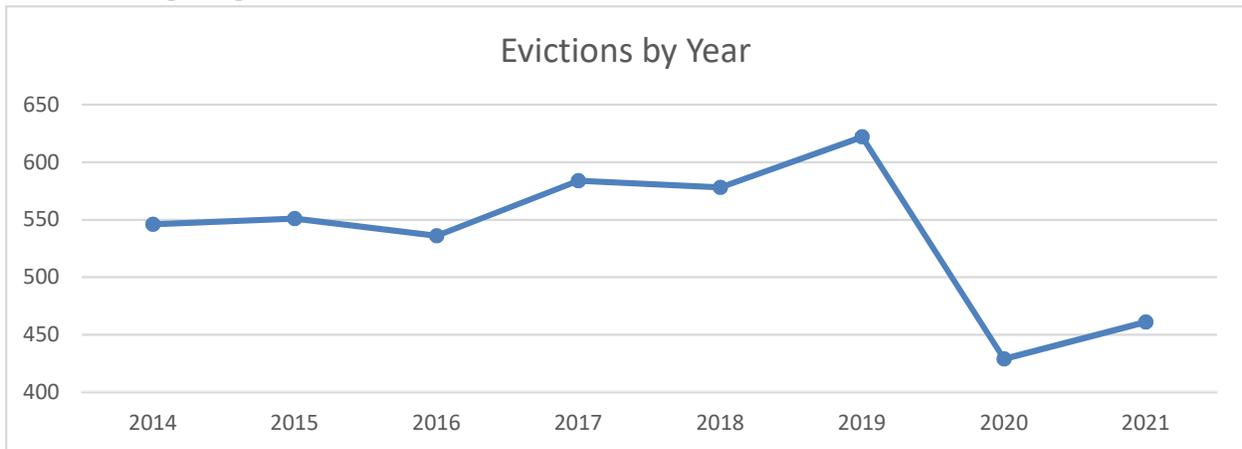
Civil case filings include contract cases, forcible entry and detainer (eviction) cases, personal injury cases, small claims cases, and others.

The Court continues to encourage and facilitate settlement of civil cases, especially small claims and eviction cases. For example, landlords and tenants can enter into binding agreements, either with a pay-to-stay or with an agreed move-out date, with status hearings scheduled for a later date. The status hearing docket provides



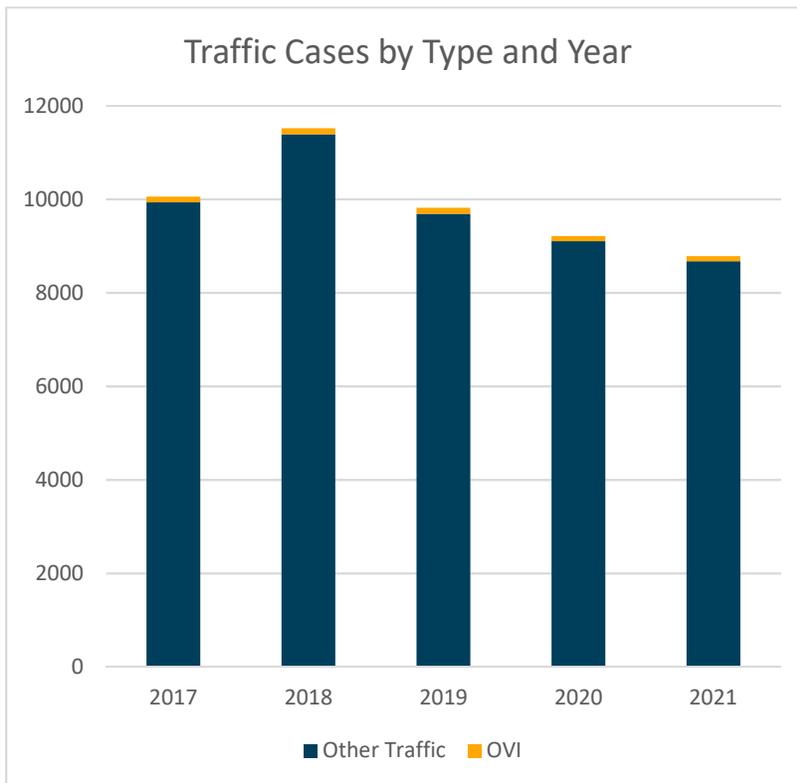
landlords with the assurance that if breached, the Court will enforce the agreement, and for the tenants, if they comply, there is no eviction judgment against them. This status docket has dramatically reduced the number of eviction judgments against tenants.

The total number of evictions remains below historical levels. However, the U.S. Supreme Court ended the CDC Eviction Moratorium in August of 2021. Shortly after that, the number of new eviction filings began to increase.



Traffic Cases

The total number of traffic cases heard, broken down by charges for operating a vehicle under the influence of alcohol or drugs (OVI) and all other traffic cases, decreased from the prior year.



Many of these traffic cases still include charges for driving under suspension (DUS).

While an individual does not have the right to drive without a valid license, this Court recognizes that not being able to drive results in general inconveniences, loss of employment, the inability to gain employment, and family hardships. Driving without a valid license also burdens law enforcement, municipal courts, and the general public who drive with valid licenses and proper insurance. The Court has a DUS Reinstatement Docket every Wednesday afternoon for these reasons. These dockets,

presided over primarily by Magistrate **Kimberly Bolton**, seek to assist the defendants in identifying the requirements to become valid and allowing them to do so. This docket has

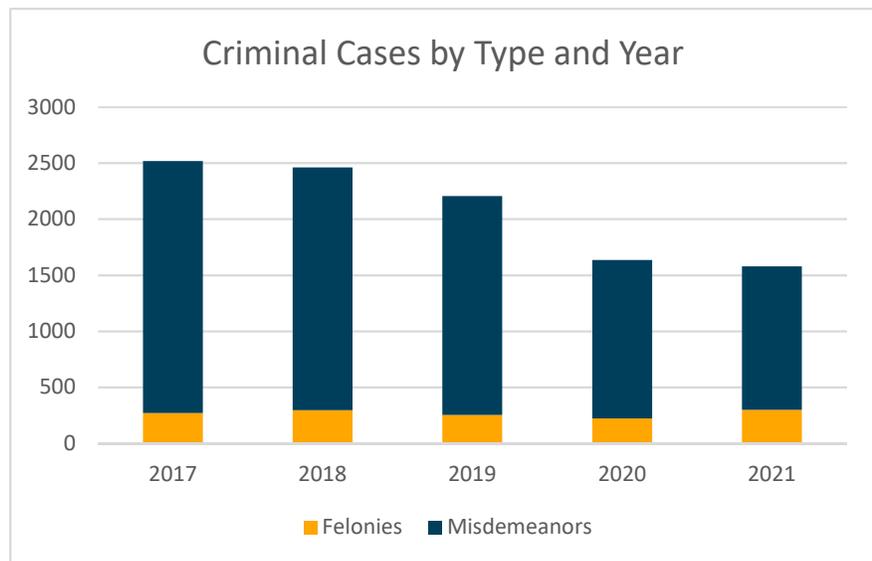
succeeded in helping traffic offenders leave the cycle of suspensions and become valid, insurance-carrying drivers.

The Court is also working with the City to provide information on the nature, character, and demographics of citations issued. The hope is that with this data, we can continue to address concerns regarding discriminatory policing.

Criminal Cases

Of the total number of criminal cases heard by the Court, 1,280 were misdemeanors, including everything from a litter on public property offense with a maximum fine of \$150 to first-time domestic violence charges that carry a maximum sentence of 180 days in jail and a \$1,000 fine.

The remainder of the cases were felonies. The Court only has jurisdiction to hold initial appearances and preliminary hearings in felony matters. At the initial appearance, the Court informs the defendant of their rights, the nature of the charges, the possible penalties, and the sets bail. At a preliminary hearing, the Court determines if there is probable cause to bind the accused over to the Court of Common Pleas or order the accused discharged.



The number of criminal cases has been on a downward trend over the previous few years. As seen from the chart above, the number of misdemeanors was down slightly from the prior year. Felony cases saw an overall increase from the preceding year.

The Court continues to provide appointed counsel on felony cases at the bail hearing and preliminary hearing. The Court also provides appointed counsel to all indigent defendants facing possible jail time.

On all criminal matters, the Court continues to follow its bond schedule implemented in 2019, which provides for a presumption of pretrial release by the least restrictive means necessary to reasonably assure appearance in court and promote public safety. For most cases, other than felonies and crimes of violence, defendants are released on their own recognizance. A determination on bail is generally made under twenty-four hours, and never more than forty-eight hours, after the arrest, even on weekends and holidays.

Housing Code Violation Cases

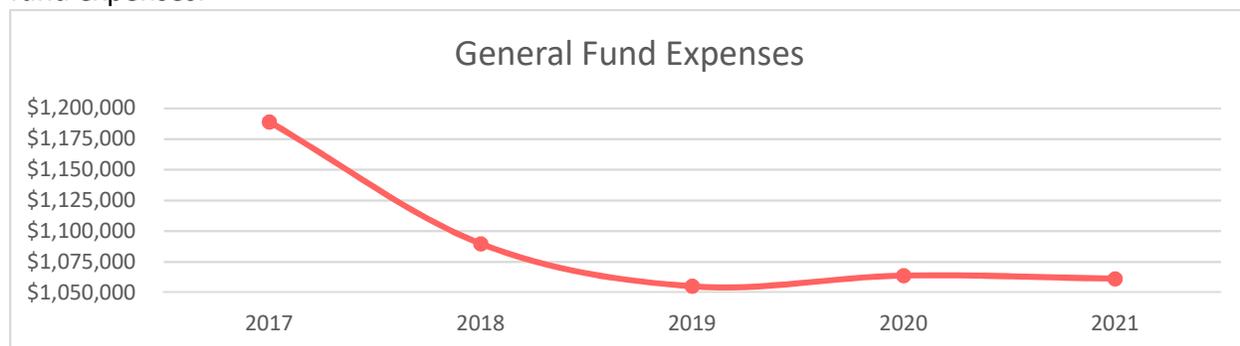
The criminal matters referenced above include complaints filed by the City of Cleveland Heights alleging violations of the City’s Health, Housing, Building, Fire, or Safety Codes. The maximum penalty for an individual in a code violation case is a \$1,000 fine and six months in jail; the maximum penalty for an entity in a code violation case is a \$5,000 fine.

Although some punishment may be warranted, I emphasize compliance with code requirements as the primary goal of criminal prosecution; we as a community are best served when properties are repaired, rehabilitated, and maintained. The Court uses community control supervision, also known as probation, as a means to that end. After an offender is sentenced, some of the penalty is suspended, and the Court places the offender on community control. That community control includes conditions that require the offender to develop and present a plan for compliance that is acceptable to the Court and then bring the property into compliance within that timeframe. If that occurs, the Court closes out the case without further penalty. If the offender violates any condition of community control, the Court has the opportunity to impose all or part of the sentence that was suspended.

This past year the Court, in collaboration with the City and Home Repair Resource Center, implemented a housing court diversion program. To be accepted into the program, the subject property must be owner-occupied. Once the defendant is accepted into the program, they must meet with the Home Repair Resource Center and develop and present a plan for compliance that is acceptable to the Court. If the defendant then follows and completes the compliance plan, the case is dismissed, no conviction appears on their record, and they can apply to have the record of the case sealed.

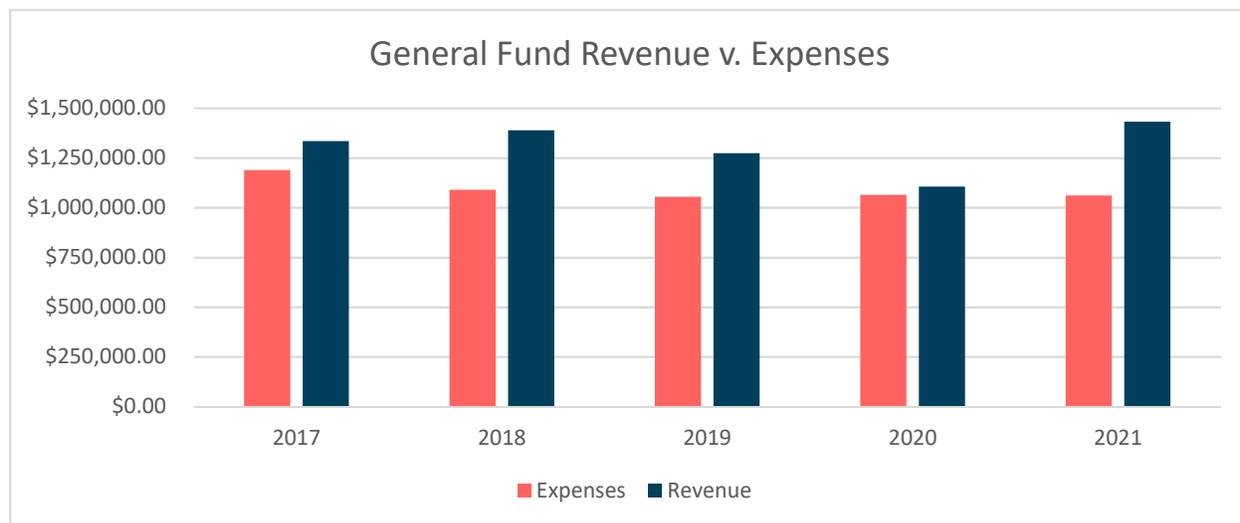
EXPENSES

The Court’s 2021 general operating fund budget, from which it pays for employee salaries and benefits, postage for all required notices and entries that must be sent to litigants, translator expenses for non-English speaking litigants, and much more, was \$1,205,812.81. This year, the Court again came in under budget by nearly twelve percent, with actual general fund expenses of \$1,061,276.93, which was less than one-quarter of a percent increase from the 2020 general fund expenses.



REVENUE

The Court should never be viewed as a revenue center - our mission is to administer justice. In 2020, the Court collected fines, costs, and fees totaling \$2,179,243.99. Of this, \$1,473,094.17 went to the City of Cleveland Heights, \$175,682.50 went to Cuyahoga County, and \$354,747.75 went to the State of Ohio. There was also \$97,621.30 distributed to the Court's special projects



fund, \$58,555.00 to the Computer Fund, and the remainder going primarily to special funds designed to provide for alcohol and drug abuse assessment and treatment for persons who are charged with committing a criminal or traffic offense where substance abuse was a contributing factor leading to the offense.

The Court continues to work diligently to collect fines, fees, and costs, but it is tempered by the importance of equity. Payment options are transparent, and the Court closely monitors the payment plans themselves. The Court holds its ability-to-pay hearings nearly every other Friday, overseen by Magistrate **Kimberly Bolton**. Those hearings focus on creating reasonable payment plans, community service instead of fines and costs where appropriate, and even job placement assistance.

As in years past, to make the payment of those fines and costs as easy as possible, they can be made either in person, by mail, or online from the Court's website. The Court now allows payments to be made over the phone as well. In addition, where all other attempts to collect the fines and costs have not succeeded, the Court has begun to use the services of Capital Recovery Services, Inc., which comes at no added expense to the Court.

More and more of the payments, not only for fines and costs but also for filing fees, are now made by credit card. This last year the Court reassessed its credit card servicer, obtaining bids from several companies. Ultimately, the Court was able to find a new credit card processor that significantly reduced the fees those users were paying.

The Court began a project of reviewing prior bonds that should have been, but were not, forfeited. Generally, when a money bond is posted, if the defendant then fails to appear, a warrant issues, and the monies on deposit are forfeited. However, when a warrant was ordered due to the failure to appear in many older cases, the bond was not forfeited and remained on the case. To clean up the accounting, the deputy clerks are processing those bonds on deposit that should have been but were not forfeited. This has resulted in an increase in revenue that will likely continue through the completion of the project in the second quarter of 2022. In 2021, this resulted in recoupment of \$173,181.10, and of that, \$132,859.00 was distributed to the Cleveland Heights General Fund.

TECHNOLOGY UPDATES

This past year, our Court continued to make technology improvements. As in years past, these upgrades were paid out of the Court's Special Projects and Computerization Funds rather than the General Fund. Ours is one of the first municipal courts to upgrade its online docket so everyone has access to electronic images of the actual filings. When someone goes to the Court's website, rather than simply seeing a docket entry that a motion was filed on a case, one can see the actual motion itself. This upgrade is designed to aid litigants and provide greater transparency on the cases we handle.

The Court also continues to be almost entirely paperless and is one of only a handful of local municipal courts that allow for electronic filing online. Our Court continues to send court filings and notices by email rather than simply hard copies through the mail. The Court implemented a texting module that automatically sends individualized text reminder messages based on the specifics of a case. Although additional factors have come into play, the Court has seen a marked reduction in warrants being issued for failures to appear now that we have fully implemented those text reminders.

Finally, the Court is happy to announce that it was awarded a grant in 2021 to enable it to accept electronic traffic citations. Collaborating with the Cleveland Heights Police, Law, and Information Technology Departments, we are hopeful that this system will be implemented in the second quarter of this year.

COURT PERSONNEL

Magistrates, Visiting Judges, and Acting Judges

Under Civil Rule 53, Criminal Rule 19, and Traffic Rule 14, a court of record may appoint one or more magistrates who shall have been engaged in the practice of law for at least four years and be in good standing with the Supreme Court of Ohio at the time of the appointment. Magistrates must earn 40 hours of continuing legal education, including 10 hours of instruction through courses offered by the Ohio Supreme Court Judicial College, every two years. Further, as part of the 10-hour Judicial College education requirement, three hours of instruction must be

designated as “judicial conduct,” which may include courses on topics such as judicial ethics, judicial professionalism, and access to justice.

Magistrates are authorized to conduct most, but not all, of the cases in the court, but only by reference from the judge. All the orders and decisions of a magistrate are subject to objection and review by the judge. In this Court, non-OVI traffic cases, ability-to-pay hearings, and most civil cases, other than forcible entry and detainer trials, are referred by me to the magistrates.

Kimberly Bolton joined the Cleveland Heights Municipal Court as a magistrate in April of 2018. A native of Cleveland’s east side, Magistrate Bolton holds a Bachelor’s Degree in Political Science from Hiram College and earned her Juris Doctor degree from Ohio Northern University Pettit College of Law. Magistrate Bolton is admitted to practice law in the State of Ohio and the Northern District of Ohio. Prior to taking the bench, Magistrate Bolton opened her own criminal and civil law practice. Magistrate Bolton came to the Cleveland Height Municipal Court from the City of Cleveland Heights where she was an Assistant Law Director. She oversaw much of the civil and traffic dockets and also began reviewing and conducting probation violation hearings.

In addition to the Magistrate, the Court was assisted by the occasional return of assigned judges and an acting judge. The Chief Justice of the Ohio Supreme Court may assign a retired judge to serve on a court when the judge of that court is unavailable due to recusal. The Honorable **A. Deane Buchanan**, formally of the Cleveland Heights Municipal Court, and the Honorable **Paul G. Lux**, formally of the Erie County Municipal Court, each served in that capacity this last year. Acting Judge **Peggy Foley Jones**, a highly regarded mediator, arbitrator, and private judge for nearly 20 years and Judge on the Cuyahoga County, Ohio Common Pleas Court for 12 years, served when Judge Costello was temporarily absent during vacations and judicial conferences. Their support was greatly appreciated.

Clerks

Clerks are entrusted with recording and preserving all that occurs at a court by maintaining a general index, a docket, and other records of a court. State law also mandates that a clerk receive, collect, and disburse all monies.

Our Clerk’s Office was led by the Clerk of Court **Saundra Berry**. She is a Certified Public Accountant and is certified in government accounting and auditing. Her many accolades include a professional certification award from the Ohio Association of Municipal / County Court Clerks and a Certificate of Educational Achievement in Government and Auditing from the American Institute of Certified Public Accountants.

Avery McCauley, who holds a bachelor’s degree and worked for a number of years as a clerk with the South Euclid Municipal Court, and **Lisa Walker**, who holds a bachelor’s and a master’s degree and served as a deputy clerk for both our Court and the Cuyahoga County Court of Common Pleas, each served as Chief Deputy Clerks. Assisting those supervisors, the Clerks Department also included **Antoinette Jones, Mark Koss, Karen Szekely, Erin Lee-Harris, Lorraine Mumaw,**

Siobhan Smith, and **Lora Watts**. **Carole Motyka** and **Samira Parker** each retired in 2021 after many years of dedicated service as clerks.

Bailiffs

Responsible for the safety and security of all persons entering the courthouse and for maintaining order and the required decorum during all courtroom proceedings are the Court's bailiffs. Formally consisting of six bailiffs, the Department now has a staff of four. The Bailiff Department was led by Chief Bailiff **Cassandra M. Jones**. She holds a Bachelor's Degree in Political Science from Cleveland State University and an Associate's Degree in Paralegal Studies, and she joined the Court as a deputy bailiff in August of 2005. She served as my personal bailiff and managed all the day-to-day functions of the Court. This past year she began the Certified Court Management Program, a national certification curriculum that addresses the educational needs of court leaders.

The Department also included **Virginia Journé**, who served as the Court's State of Ohio LEADS certified terminal agency coordinator and has 18 years of service as a deputy, and **Terrence Harris**, who has three years of experience as a deputy and is a retired member of the Cleveland Heights Detective Bureau with over 27 years of law enforcement experience. **Kevin Ortiz**, formally a bailiff with the Cleveland Municipal Court, also served as a deputy bailiff last year. **Lawrence Jasper**, who served as a deputy bailiff for nearly 25 years, retired in 2021, and the Court greatly appreciates his service.

To help ensure the safety and security of all persons entering the courthouse, the Court utilizes a walk-thru metal detector, security wand for use at the point of entry when necessary, and a 24-hour closed-circuit camera surveillance system consisting of 14 cameras in certain areas of the courthouse including the upstairs probation offices. The bailiffs operate and help maintain that equipment. In addition to providing security, they also check-in persons scheduled for court hearings, assist with establishing ability-to-pay agreements, preserve and properly dispose of evidence, make outside service, conduct eviction move-outs, and run LEADS (criminal background) reports on defendants for traffic and criminal cases. Each of the bailiffs is certified and trained through the Ohio Peace Officer Training Academy.

Probation Department

The Court's Probation Department included Chief Probation Officer, **William "Skip" Gibson**, Probation Officer **Sherri Travis**. Administrative Assistant **Clovie Ramsey** retired after many years of service to the Court.

Chief Probation Officer **Gibson** holds a Bachelor's Degree from Cleveland State University and a Master's in Education Administration/Counseling from Case Western Reserve University. He served 26 years as an Intensive Probation Manager for the Cuyahoga County Juvenile Court, and he has served the last eight years as Chief Probation Officer for the Cleveland Heights Municipal Court. Probation Officer **Travis** has a Bachelor's Degree from Bowling Green State University and

a Master's Degree in Criminal Justice from Kent State University. Before joining the Cleveland Heights Municipal Court in 2018, she served as a probation officer for nearly ten years with the Euclid Municipal Court.

The Probation Department primarily supervises offenders while on community control. Rather than impose jail, many offenders are put on community control, better known as probation. Often, community control includes prohibitions, like not having any further convictions or not using alcohol and non-prescribed drugs. It also often includes specific requirements, like completing anger management or anti-theft programs. The Probation Department's focus is on putting a probationer in the best position to succeed by monitoring progress, but they also timely report violations of probation.

The Probation Department also assists the Court with numerous other functions. For example, the probation officers conduct investigations and prepare pre-sentence reports for both criminal and traffic cases as referred by the Court. Those reports provide the detailed background information needed for a more informed court sentencing disposition. The Probation Department also, on occasion, assesses jailed defendants to assist with the setting of bail and suggesting and providing viable alternatives. One such alternative that the Court is increasingly utilizing is GPS monitoring of defendants while they wait to conclude their cases. Rather than sit in jail, the defendant is released with a tracking device.

The probation staff also assists in court warrant investigations, permitting, when possible, the offender to schedule a date and time to turn themselves in, rather than requiring a police arrest process. The Probation Department also provides the electronic monitoring connection for defendants, both pre- and post-conviction, and it receives constant reports enabling it to notify both victims and the police if there is an issue of non-compliance. Finally, the Probation Department provides restitution collection services, monitoring the payments offenders are making to repay their victims.

The Court and its Probation Department continue to partner with the Cleveland Municipal Court and its specialized dockets, including the Mental Health Docket, the Drug Court Docket, and the Veterans Court. The defendants referred to these dockets from Cleveland Heights are still ultimately monitored by this Court, but this partnership enables the Cleveland Heights Municipal Court to provide defendants with the benefits of these specialized dockets, without the cost and time of creating a duplicative specialized court itself.

The Probation Department also provides and monitors all community service orders from the Court. Community service is ordered by the Court either as part of the punishment or permitted in lieu of the payment of fines and costs to indigent defendants. When a defendant is ordered or permitted to complete community service, the Probation Department attempts to refer them for service within Cleveland Heights. The major provider of community service referrals is the Cleveland Heights Public Works Department. The Probation Department also makes community service referrals with several local providers, such as churches, food banks, education centers,

libraries, and various non-profit agencies within Cleveland Heights and surrounding areas. Probationers completed more than 900 hours of community service in 2021.

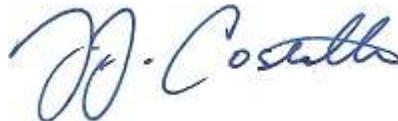
ACKNOWLEDGMENTS

It is an honor to serve Cleveland Heights as its Judge. Whatever the case before me, I seek to uphold the ideals of our judicial system and enhance our community. I could not do any of this work without the support of my capable and dedicated staff. We strive to meet and exceed our obligations to the citizens of Cleveland Heights and the public at large.

In addition to the support of my staff, I was surrounded by many others dedicated to their profession, including City Manager **Susanna Niermann O'Neil** and her staff, Police Chief **Annette Mecklenburg** and her staff, Cleveland Heights Law Director **William Hanna** and his staff, victim's advocate **Deborah Benn**, **Keesha Allen** and the staff at Home Repair Resource Center, and numerous attorneys, including those defense attorneys on our criminal and traffic indigent appointment list. Without them, the work of the Court could not be done.

Finally, I am supported by an incredible community of active, vocal, and passionate citizens. The citizens of Cleveland Heights are, simply put, incredible. Although this Report is meant for the Cleveland Heights City Council, Cuyahoga County Council Members, and the County Executive, I hope that the citizens of Cleveland Heights find it equally or more useful in understanding the features, functions, and benefits of the Cleveland Heights Municipal Court.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "J.J. Costello". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Judge J.J. Costello

CRIMINAL/TRAFFIC BRANCH RECEIPTS

	2019	2020	2021
City of Cleveland Heights			
Local Costs	500,156.90	423,796.20	633,434.30
Computer Fund	44,903.50	39,194.00	45,931.00
Indigent Fund	11,631.25	11,891.37	14,199.95
Special Projects Fund	74,918.00	65,480.00	76,636.30
Fines	<u>627,986.90</u>	<u>573,743.50</u>	<u>733,054.00</u>
Sub-Total	1,259,596.55	1,114,105.07	1,503,255.55
Cuyahoga County			
CRIS	31,500.00	28,586.00	32,187.00
Crime	<u>1,301.00</u>	<u>788.00</u>	<u>810.00</u>
Sub-Total	32,801.00	29,374.00	32,997.00
State of Ohio			
Indigent Defense Support Fund	219,597.97	219,598.47	251,259.25
General Revenue	697.00	942.00	1,221.00
Victims Crime	<u>63,671.00</u>	<u>56,480.00</u>	<u>64,493.00</u>
Sub-Total	283,965.97	277,020.47	316,973.25
Other Receipts			
Debt Collection			11,593.00
OVI Fines	10,478.00	10,664.00	8,865.00
Miscellaneous	<u>8,346.30</u>	<u>8,346.30</u>	<u>7,503.55</u>
Sub-Total	18,824.30	19,010.30	27,961.55
TOTAL	<u><u>1,595,187.82</u></u>	<u><u>1,439,509.84</u></u>	<u><u>1,881,187.35</u></u>

CRIMINAL/TRAFFIC BRANCH DISBURSEMENTS

City of Cleveland Heights	2019	2020	2021
Fines	522,911.19	473,521.50	588,529.54
Costs	502,620.90	425,376.40	634,788.34
Housing	2,895.00	1,410.00	1,765.00
Computer Fund	44,897.50	39,176.00	45,943.00
Special Projects Fund	75,008.00	65,420.00	76,636.30
Indigent Fund	12,856.25	13,408.37	15,420.95
Drug Fines	295.00	200.00	85.00
Other Cost	2334.16	2,462.00	3,594.95
Sub-Total	<u>1,163,818.00</u>	<u>1,020,974.27</u>	<u>1,366,763.08</u>
Cuyahoga County			
Regular Fines	37,246.75	36,236.00	51,484.00
Uniform Traffic Fines	60,824.00	59,651.00	88,459.50
REDDS	31,500.00	28,586.00	32,197.00
Crime Stop	1,296.00	788.00	810.00
1/2 Liquor Fines	967.50	75.00	222.50
Public Defender	1,586.00	1,534.00	2,147.50
Reimburse/Witness/Jury	304.00	256.00	362.00
Sub-Total	<u>133,724.25</u>	<u>127,126.00</u>	<u>175,682.50</u>
State of Ohio			
RRF/Victims Fund	63,671.00	56,471.00	64,511.00
Indigent Defense Support Fund	224,637.47	197,429.03	251,259.25
Seat Belt	4,260.00	3,600.00	4,010.00
Expungements	720.00	1,200.00	1,710.00
1/2 Liquor Fines	967.50	75.00	222.50
BMV Fees	90.00	105.00	225.00
Pharmacy Board (Drug)	780.00	260.00	160.00
Sub-Total	<u>295,125.97</u>	<u>259,140.03</u>	<u>322,097.75</u>
Other Disbursements			
Debt Collection			11,134.80
DUI Housing Fund*	3,487.00	3,467.00	2,667.00
DUI Arrest Agency*	1,389.00	1,438.00	1,120.00
Sub-Total	<u>4,876.00</u>	<u>4,905.00</u>	<u>14,921.80</u>
TOTAL	<u><u>1,597,544.22</u></u>	<u><u>1,412,145.30</u></u>	<u><u>1,879,465.13</u></u>

*Money from these two funds goes directly into accounts for the Cleveland Height Police Department for future OVI education and enforcement.

CIVIL/SMALL CLAIMS BRANCH RECEIPTS

City of Cleveland Heights	2019	2020	2021
Local Costs	256,198.30	191,907.75	229,784.00
Computer Fund	14,983.00	10,706.00	12,612.00
Special Projects Fund	24,938.00	17,840.00	20,985.00
Sub-Total	<u>296,119.30</u>	<u>220,453.75</u>	<u>263,381.00</u>
State of Ohio Legal Aid	38,198.00	29,793.00	32,656.00
Judgements & Deposits	554,841.71	415,423.20	475,696.49
Bailiff Fee	0.00	0.00	0.00
Miscellaneous Receipts	1,750.00	1,737.43	2,019.64
Sub-Total	<u>594,789.71</u>	<u>446,953.63</u>	<u>510,372.13</u>
TOTAL	<u><u>890,909.01</u></u>	<u><u>667,407.38</u></u>	<u><u>773,753.13</u></u>

CIVIL/SMALL CLAIMS BRANCH DISBURSEMENTS

City of Cleveland Heights	2019	2020	2021
Costs	255,573.42	191,705.32	229,730.22
Computer Funds	14,983.00	10,706.00	12,612.00
Bailiff Fees	0.00	0.00	-
Marriage Fees	1,750.00	1,737.43	2,019.64
Special Projects Fund	24,938.00	17,840.00	20,985.00
Sub-Total	<u>297,244.42</u>	<u>221,988.75</u>	<u>265,346.86</u>
State of Ohio Legal Aid	38,198.00	29,763.00	32,650.00
Judgements & Refunds	549,790.75	415,423.20	475,696.49
Sub-Total	<u>587,988.75</u>	<u>445,186.20</u>	<u>508,346.49</u>
TOTAL	<u><u>885,233.17</u></u>	<u><u>667,174.95</u></u>	<u><u>773,693.35</u></u>

LANDLORD-TENANT AND TRUSTEESHIP RECEIPTS AND DISBURSEMENTS

Rent on Deposits January 1, 2021	24,875.59
Deposits in 2021	77,150.28
Sub-Total	<hr/> 102,025.87
City of Cleveland Heights	1,446.68
Rent Disbursed	66,615.94
Sub-Total	<hr/> 67,615.94
Rents on deposit at December 31, 2021	<hr/> <hr/> 34,409.93

PAYMENT RECONCILIATION

CRIMINAL/TRAFFIC

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Fines Collected	43,603.50	45,304.00	73,744.00	69,844.00	50,505.00	44,158.50	42,128.50	35,767.04	46,085.00	44,633.00	45,373.00	47,384.00	588,529.54
Witness/Jury	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Court Costs Collected	38,899.50	40,091.50	60,446.00	57,293.50	46,547.50	46,624.60	39,873.20	33,289.59	43,206.90	100,599.50	76,084.50	50,558.00	633,514.29
Clerk Computer (1901.261)	3,420.00	3,522.00	5,273.00	4,912.00	3,692.00	3,401.00	3,029.00	2,637.00	3,212.00	4,925.00	4,291.00	3,629.00	45,943.00
Other Court Cost	0.00	0.00	70.00	311.00	638.00	78.00	10.00	4.00	17.00	22.00	75.00	49.05	1,274.05
Special Projects (1901.26B1)	5,701.00	5,916.00	8,830.50	8,209.50	6,230.00	5,671.50	5,058.00	4,362.50	5,335.28	8,198.00	7,092.02	6,032.00	76,636.30
City Housing	30.00	85.00	145.00	65.00	285.00	300.00	145.00	105.00	190.00	210.00	105.00	100.00	1,765.00
Bailiff	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUI Arresting Agency	165.00	140.00	100.00	110.00	75.00	170.00	35.00	0.00	160.00	25.00	85.00	55.00	1,120.00
DUI Indigent	975.77	1,173.95	2,385.77	1,913.31	1,701.50	1,146.06	675.50	897.89	1,343.83	1,130.09	1,226.78	850.50	15,420.95
DUI Housing	270.00	407.00	200.00	275.00	145.00	430.00	250.00	100.00	365.00	50.00	85.00	90.00	2,667.00
Drug CLH	0.00	0.00	0.00	0.00	0.00	85.00	0.00	0.00	0.00	0.00	0.00	0.00	85.00
Unclaimed Checks	0.00	0.00	3,594.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,594.95
TOTAL CITY	93,064.77	96,639.45	154,789.22	142,933.31	109,819.00	102,064.66	91,204.20	77,163.02	99,915.01	159,792.59	134,417.30	108,747.55	1,370,550.08

Regular (1901.31)	1,749.50	4,297.00	5,460.00	6,212.50	5,190.00	5,285.00	2,520.50	3,593.50	4,594.00	6,400.50	3,317.00	2,864.50	51,484.00
Uniform Tr	4,013.00	4,432.00	9,528.00	8,062.00	7,438.50	5,530.00	4,894.00	3,812.50	6,942.50	17,533.00	10,771.00	5,503.00	88,459.50
Witness/Jury	10.00	0.00	50.00	34.00	20.00	10.00	20.00	20.00	20.00	104.00	40.00	34.00	362.00
Liquor (4301.57)	0.00	50.00	0.00	0.00	23.00	0.00	60.50	0.00	0.00	89.00	0.00	0.00	222.50
Public Defender	145.00	105.00	304.00	300.00	145.00	80.00	137.00	79.00	50.00	313.00	214.50	275.00	2,147.50
CRIS Fund	2,554.00	2,702.00	4,037.00	3,743.00	2,640.00	2,276.00	2,100.00	1,872.00	2,283.00	2,866.00	2,705.00	2,419.00	32,197.00
Crime Stop	25.00	34.00	59.00	65.00	83.00	64.00	56.00	58.00	98.00	156.00	37.00	75.00	810.00

Capital Recovery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,179.75	2,601.20	3,069.80	2,284.05	11,134.80
RRF/Victims (State line 1)	4,967.00	5,177.00	7,658.00	7,197.00	5,397.00	4,756.00	4,351.50	3,789.00	4,633.00	5,974.00	5,639.00	4,972.50	64,511.00
GRF/General (State line 2a)	16,355.00	16,489.50	23,562.00	23,474.00	18,379.50	17,159.00	15,070.00	13,030.50	17,875.25	28,955.00	24,051.50	19,242.00	233,643.25
(State line 2b)	1,850.00	1,858.50	2,726.50	2,547.50	1,867.50	1,645.00	1,528.50	1,345.00	1,575.00	2,065.00	2,026.00	1,809.50	22,844.00
Expungement (State line 5)	30.00	150.00	270.00	210.00	180.00	180.00	180.00	90.00	90.00	60.00	150.00	120.00	1,710.00
Seat Belt (State line 10)	380.00	475.00	860.00	410.00	210.00	310.00	365.00	265.00	290.00	230.00	105.00	110.00	4,010.00
Liquor Board (State line 4)	0.00	50.00	0.00	0.00	23.00	0.00	60.50	0.00	0.00	89.00	0.00	0.00	222.50
BMV OL Forfeiture	30.00	0.00	30.00	30.00	30.00	15.00	0.00	15.00	0.00	30.00	0.00	15.00	195.00
BMV Warrant Block	0.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	15.00	30.00
Board Pharmacy	0.00	0.00	0.00	75.00	0.00	85.00	0.00	0.00	0.00	0.00	0.00	0.00	160.00
Adjustment	0.00	0.00	-3,594.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-3,594.95
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	458.50	0.00	0.00	0.00	0.00	458.50
OTHER TOTAL	32,108.50	35,820.00	50,949.55	52,360.00	41,626.50	37,410.00	31,343.50	28,428.00	41,630.50	67,465.70	52,125.80	39,738.55	511,006.60

CRIMINAL TOTAL	125,173.27	132,459.45	205,738.77	195,293.31	151,445.50	139,474.66	122,547.70	105,591.02	141,545.51	227,258.29	186,543.10	148,486.10	1,881,556.68
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CIVIL/SMALL CLAIMS

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Court Costs Collected	18,647.00	18,631.00	23,669.00	19,815.00	20,388.00	18,076.00	19,965.00	19,442.11	18,714.11	17,337.00	17,671.00	17,375.00	229,730.22
Bailiff Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Marriage Fees	200.00	150.00	200.00	200.00	200.00	150.00	400.00	200.00	101.00	50.00	100.00	68.64	2,019.64
Special Projects (1901.26B1)	1,680.00	1,770.00	2,220.00	1,900.00	1,860.00	1,760.00	1,730.00	1,745.00	1,660.00	1,610.00	1,530.00	1,520.00	20,985.00
Clerk Computer (1901.261)	1,008.00	1,062.00	1,332.00	1,146.00	1,116.00	1,050.00	1,040.00	1,050.00	1,012.00	966.00	918.00	912.00	12,612.00
Unclaimed Funds	0.00	0.00	2,522.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,522.00
TOTAL TO CITY	21,535.00	21,613.00	29,943.00	23,061.00	23,564.00	21,036.00	23,135.00	22,437.11	21,487.11	19,963.00	20,219.00	19,875.64	267,868.86

Rental Escrow Court Costs	116.01	82.73	66.62	44.72	164.61	107.11	134.81	75.68	59.09	150.26	201.21	243.83	1,446.68
1% Legal Aid	23.30	29.07	34.87	32.18	28.96	24.98	22.32	28.33	23.96	29.51	23.98	25.10	326.56
Legal Aid	2,306.70	2,877.93	3,452.13	3,179.82	2,867.04	2,473.02	2,209.68	2,804.67	2,372.04	2,921.49	2,374.02	2,484.90	32,323.44
Reconciling Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44.89					
CIVIL TOTAL	23,981.01	24,602.73	33,496.62	26,317.72	26,624.61	23,641.11	25,501.81	25,345.79	23,942.20	23,064.26	22,818.21	22,629.47	301,965.54

GRAND TOTAL	149,154.28	157,062.18	239,235.39	221,611.03	178,070.11	163,115.77	148,049.51	130,936.81	165,487.71	250,322.55	209,361.31	171,115.57	2,183,522.22
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CASE FILINGS 2020

	FELONIES	MISDEMEANORS	O.V.I.	TRAFFIC	PER INJURY	CONTRACTS	F.E.D.	OTHER CIVIL	SMALL CLAIMS	TOTAL
January	17	101	8	990	0	66	47	2	54	1285
February	12	70	13	729	0	27	43	3	46	943
March	7	42	1	720	0	123	37	0	58	988
April	3	79	1	58	0	13	7	0	3	164
May	26	70	5	256	0	7	8	1	4	377
June	7	57	5	454	0	27	16	15	3	584
July	15	59	9	632	0	56	24	4	58	857
August	24	77	4	780	0	8	38	0	54	985
September	20	76	10	738	0	83	30	2	62	1021
October	17	66	9	615	0	70	29	5	58	869
November	0	52	8	448	0	38	22	2	51	621
December	22	61	6	509	0	45	38	3	109	793
Total New	170	810	79	6929	0	563	339	37	560	9487

	FELONIES	MISDEMEANORS	O.V.I.	TRAFFIC	PER INJURY	CONTRACTS	F.E.D.	OTHER CIVIL	SMALL CLAIMS	TOTAL
Administrative	5	37	0	129	0	1	1	0	1	
Individual	0	15	0	50	0	0	0	0	0	
January	5	52	0	179	0	1	1	0	1	239
Administrative	10	37	0	153	0	0	0	0	1	
Individual	0	16	0	53	0	0	0	0	0	
February	10	53	0	206	0	0	0	0	1	270
Administrative	6	28	0	97	0	2	1	0	1	
Individual	0	16	1	41	0	0	0	0	0	
March	6	44	1	138	0	2	1	0	1	193
Administrative	1	87	0	74	0	1	2	0	0	
Individual		14	0	21	0	0	0	0	0	
April	1	101	0	95	0	1	2	0	0	200
Administrative	2	11	1	99	0	2	3	0	2	
Individual	0	7	3	35	0	0	0	0	0	
May	2	18	4	134	0	2	3	0	2	165
Administrative	1	46	0	198	0	12	68	0	106	
Individual	0	18	6	100	0	0	0	0	0	
June	1	64	6	298	0	12	68	0	106	555
Administrative	4	38	0	184	0	0	0	0	0	
Individual	0	33	2	86	0	0	0	0	0	
July	4	71	2	270	0	0	0	0	0	347
Administrative	5	34	0	151	0	6	3	0	0	
Individual	0	6	2	72	0	0	0	0	0	
August	5	40	2	223	0	6	3	0	0	279
Administrative	5	23	0	121	0	3	0	0	2	
Individual	0	20	1	72	0	0	0	0	0	
September	5	43	1	193	0	3	0	0	2	247
Administrative	5	40	1	115	0	4	2	0	0	
Individual	0	11	1	38	0	0	0	0	0	
October	5	51	2	153	0	4	2	0	0	217
Administrative	6	19	2	113	0	2	1	0	2	
Individual	0	8	4	23	0	0	0	0	0	
November	6	27	6	136	0	2	1	0	2	180
Administrative	2	37	0	117	0	28	9	0	1	
Individual	0	3	3	34	0	0	0	0	0	
December	2	40	3	151	0	28	9	0	1	234
Total Reactivated	52	604	27	2176	0	61	90	0	116	3126

Grand Total	222	1414	106	9105	0	624	429	37	676	12613
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Probation Numbers

Number of Reports per Year

	2018	2019	2020	2021
Presentence Investigation Reports	456	385	166	200
Probation Violation Reports	70	70	126	238
Expungement Reports	24	62	45	63
Reviews	134	84	18	134

Supervision Caseload at Year-End

	2018	2019	2020	2021
Active (Supervised)	271	285	234	261
Inactive (Non-Supervised)	376	454	237	150

Supervision by Case Type

	2018	2019	2020	2021
Driving Under Suspension	189	68	73	53
Petty Theft	216	171	30	69
Domestic Violence	122	49	14	38
Assault	165	118	118	76
OVI	211	292	292	123
Menacing/Harassment	38	43	13	27
Trespassing	29	22	14	16
Other	53	24	31	13

Restitution to Victims

	2018	2019	2020	2021
Total Dollar Amount Paid Out	\$6,963.00	\$4,888.61	\$10,599.12	\$11,486.68

Community Service

	2018	2019	2020	2021
Cleveland Heights Public Works Hours	967	1978	878	318
Other (non-profit) Hours	4463	2350	236	587